

## Honors Advisory Board Meeting Minutes

Wednesday, November 4, 2015

Crane Room ~ 12:00 – 12:50 p.m.

**Members Present:** Andrew Herbig, Brad Turnbull, Denise Ottinger, Emily Engler, Jean Sanchez, Jennifer Ball, Jennifer Jenkins, Kelly Erby, Martha Imparato, Meghan Salsbury, Michael McGuire (Chair), and Whitney Earnest

### Call to Order

- I. Review and Approval of Minutes from September 2, 2015
- II. Welcome Two New Members: Meghan Salsbury and Dmitri Nizovtsev (will be assisting in the Spring)
- III. Honors Student Council Report (Emily and/or Whitney and/or Malcolm)
  - A. Etiquette Dinner is coming up on November 10 @ 6:00 – 8:30; business professional attire
- IV. Unfinished Business:
  - A. Qualifications for being admitted into Honors
    1. Michael M. discussed the possibility of changing criteria for being admitted into honors citing low performance on behalf of some honors students as a rationale. Members pointed out that when considering ACT scores, we should keep in mind that ACT may be prohibitive
    2. All agreed that motivation should be a key factor to consider. But, how to assess? Jean Sanchez will follow up with admission criteria from?
  - B. Course Proposals Revisited (See New Business)
  - C. Appeals Policy (Tabled for February's meeting)
- V. New Business
  - A. Curriculum's Role in Course Proposals
    1. Summary of statement from Dr. Nancy Tate on behalf of the General education Committee.
    2. Implications – Gen Ed Rep (ex officio) and submission of currently accepted course.  
  
More reviewers?
  - B. Establishing process for reviewing students' applications for membership

1. Recommended number of reviewees (3?)
2. Rubric or weighting of application materials

GPA and ACT straightforward

Service

Scholarship

Perception of Essay and CV (1 – 5)

Benchmark – Individual websites from Jean Sanchez

Include Michael Gleason, Jennifer Jenkins, Brad Turnbull, Denise, Martha, Meghan, Scholarship no vote, Admission yes vote

Returning students to discuss.

## VII. Announcements

- A. Etiquette Dinner: Tuesday, November 10, BTC Ruth Garvey Fink Hall @ 6:30 p.m.
- B. Quest Super Saturday, December 5, 2015
- C. Next Meetings:
  - a. Admission/Scholarship
  - b. Wednesday, February 3, 12:00 – 12:50 (Crane)